

Holy Trinity Church Malvern

Annual Report 2022



Vicar's Report

On January 9th, 2022, it was a joy to celebrate the first anniversary of my induction to the Vicar of Malvern Holy Trinity and St James post. The Induction Service a year earlier was limited to a very small number of us because of Covid, so it was a delight to welcome Archdeacon Robert, have a church full of people I had come to know, and, of course, have cake!

In Spring, we held our ReVision Day, where Rev'd. Christopher Landau guided us through activities to review our church vision and reflect on what is important to us as a church. Out of that day came our vision to grow as disciples and develop our churches as beacons of hope in our communities. This was the starting point for the group that formed to work with our Mission Accompanier, Rev'd. Alice Ward, a little later in the year.

To celebrate Mothering Sunday, we tried something new; an enjoyable informal service with afternoon tea, crafts, music, a Bible story, and a prayer activity where we wrote our prayers on flowery paper triangles and stapled them onto ribbon to make bunting. This service inspired us to start thinking about a more regular informal service, and the idea for 'Creative Church' was born.

On the first weekend in June, the nation celebrated the Queen's Platinum Jubilee. A group came together from Holy Trinity, St Josephs, and from the community to plan our events which included a special service where Mary Smith and Brian Berrow planted our commemorative flowering cherry tree. Later, the hall was full as people from across the community shared a huge lunch before afternoon tea in the church with a display of Jubilee commemorative memorabilia. After the previous year's Covid restrictions it was wonderful to gather for a joyous occasion.

In the autumn, we started our Saints Alive Course. Two groups met on Monday evenings. One on Zoom and one in the hall. Together we explored how we can make the most of our Christian faith. For the final session of the course, we all gathered in church for a Celtic Holy Communion and an afternoon tea. Lots of people spoke about how much they had got out of doing the course.

On the 8th of September we were deeply saddened by the death of Her Majesty Queen Elizabeth II. The church became a focal point for grief, with a Book of Condolence and special services to reflect on her life and give thanks for it.

Compared to the two previous years, 2022 seemed more 'normal'. Numbers in church were similar to pre-Covid figures, and the many church events we held, including Richard's monthly lunches, the Thursday Coffee Morning, and Babies and Toddlers have been well attended. I am delighted that the Young Chorale Choir got off to a flying start; it was wonderful to hear them sing at the Christmas fair and see how well they had progressed in just one term.

Parish life does not happen without much work. I am very grateful to all those who support the ministry of the church. So, a very big thank you to Rev'ds Sylvia, Eric and Clare and all those involved in leading services, the church wardens, Jill, Richard, who stepped down at the 2022 APCM, and Elaine, who was elected at the APCM; Sally for all her money management; Ginny for her diligent minutes and the rest of the PCC; Charles, Billy and the choir for their dedication to our church music; All the many others who look after the buildings and the churchyard; and all those who run events and give pastoral care.

It is a tradition that as part of the annual report, we remember and give thank for the lives of those who have died during the year. We remember Sandra Trunks, Joan Hernrig, Barrie Goode, Jean Hare, Roland Bannister, David Collier, Iris Goss, Margaret Taylor, David Lugg, June Grime, Alain Parsons, Kathleen Porteous, Derrick Fish, Barbara Dodd, Jean Palmer, Christine Milbourne and Robert Bowes.

Rev'd Rebecca Elliott

Churchwardens' Report

January bought hope that the Covid restrictions of the past would begin to ease at home and church and that our lives would become easier. It was not until March that facemasks were not compulsory but up to individuals if they wanted to wear them. The first quarter was quiet because of this but we did hold a special service to celebrate Rev'd Becky's first year as the new vicar of Holy Trinity, which of course included a cake.

Having established how important a streaming and telephone service was during Covid, work was completed to have Wi-Fi brought into the Parish Hall and the church. Many people use the live streaming or recordings to catch up on services they have not been able to attend. Those that cannot attend, or stream services, appreciate being able to listen on the phone. This enables Holy Trinity to share praise with the more mature members of our community. We now have four 10.30am Sunday services, two 8am services monthly and Compline on Zoom or telephone every week. Plus, we have a short Common Worship service at 9.30am on a Monday morning. We also share a Benefice service every fifth Sunday with St James, West Malvern.

Following the liturgical year, Ash Wednesday Holy Communion and Lent courses began. Passion music was performed on Passiontide Sunday at Holy Trinity and again in the evening the following week at St James, West Malvern. Good Friday, a walk of Witness starting at Holy Trinity walked to the Priory where an outdoor service took place. This included members from many local churches. A three-hour service was conducted by Rev'd Becky, Rev'd Sylvia, and Rev'd Eric from 12 noon until 3pm at Holy Trinity.

A very successful and joyous Songs of Praise, taken by Rev'd Eric, was held in July. The Pimms on offer afterwards was very welcome.

The two Carol services, Crib service, Midnight Communion, and Christmas Day Communion were all very well attended, and the music was beautiful. The congregation sang with gusto something they could not do the year before.

The Platinum Jubilee celebration to mark Her Majesty the Queen's seventy years on the throne, started with a service on 5th June followed by a wonderful afternoon of shared food, Morris dancing, Ballet dancing, and a film of the Coronation alongside a display of memorabilia. A new tree was planted in the church grounds by the two longest standing members of Holy Trinity to mark this occasion. Holy Trinity were joined by members of Cowleigh Road community and other churches - a most enjoyable and memorable event.

Fundraising events took place throughout the year, including A Mother's Day afternoon tea, Summer and Christmas fairs, the first Thursday in the month lunches, Thursday morning Coffee and a concert by the Malvern Male Voice Choir and The Pirton Paddock Saxophone Quartet.

After such a wonderful Platinum Jubilee Celebration in June it was with great sadness that the World learnt of Her Majesty's death, on 8th September. A Book of Condolence was placed in the church and the church was open longer, including the Saturday. She was remembered in prayer at all services.

All the regular groups have been in full operation this year. They include, HTW, Babies and Toddlers, Thursday Coffee mornings, as well as a depleted Flower Guild, but with the support of those on the new rota, the flowers for all services and special occasions have been beautiful.

It would be very remiss not to say a big thank you to all who volunteer and give time to enable Holy Trinity to work as it does. All the members of PCC, HTW President Janet Burley, Babies and Toddlers leader Linde Alexander and her helpers, Flowers and rota helpers led by Jackie Thomas, Richard and Ruth Garth for everything they do from running the Parish Hall, maintenance and cleaning of the church and fundraising.

Charles Pavey and Billy Colbourne, Choirmaster and organists have produced some beautiful choral singing over the year, not without help from the regular and augmented choirs. Young Chorale started, a new group of young singers, led by Charles and accompanied by Billy, performing very well at the Christmas Fair.

A very big thank you goes to all the clergy who have supported Becky and Holy Trinity throughout the year. If it was not for the generosity of the volunteers, who put in many hours behind the scenes, organising and encouraging attendance to events and services, Holy Trinity would not be the community it is.

Thank you.

Jill Harmer and Elaine Bevan

Holy Trinity Church Parochial Church Council 2022/23

Clergy

Rev'd Rebecca Elliott

Churchwardens

Mrs G Harmer

Mr R Garth (until June 2022)

Mrs E Bevan (from June 2022)

Churchwarden Emeritus

Miss M Smith

Treasurer

Mrs S Colbourne – co-opted

Safeguarding Officer

Ms M Howie

Representatives of the Laity to serve until 2023

Mr O Westmacott (2020), Mrs C Millar (2020), Mrs S Gregory (resigned September 2022),

Mrs C Talbot (resigned September 2022)

Representatives of the Laity to serve until 2024

Mr B Colbourne (2021)

Representatives of the Laity to serve until 2025

Mrs E Shaw (2019), Mr C Pavey (2020), Rev Canon C Griffiths (Co-opted May 2022),

Mrs P Mackie (resigned July 2022)

Representatives to serve on the Deanery Synod until 2023

Mrs L Alexander, Mr D Burley, Ms M Howie

PCC Secretary (Appointed)

Mrs V Pavey

The number on the Electoral Roll stands at 131

Parish Safeguarding – Promoting a Safer Church

This is my last Safeguarding annual report for Holy Trinity PCC as we will have a new safeguarding officer next year.

There is a Safeguarding report at each PCC meeting to update the PCC on any matters they need to be aware of. Every group that is run in the name of our church is approved by the PCC and for each group there is an approved role description and coordinator. Each coordinator has a what is called a DBS which is a Criminal Records Check. We are following this requirement.

There are no specific things which occurred during the year which require reporting.

The Diocese is very supportive and provides regular training to keep us up to date with changes within the wider CofE.

We meet all the key requirements which are on the “Parish Dashboard”. This is a web-based tool used in our diocese to help us in all the admin requirements. As a church we continue to make progress in ensuring that the work of all volunteers is properly registered with the PCC.

In the last year we have, like many churches, been as it were getting going again following the pandemic. We are as a diocese so fortunate in being supported by Hilary Higton and the safeguarding team who we can go to anytime.

Holy Trinity is well known for being friendly, accepting, and inclusive as a community. Our church is a safe place to worship and where we can feel safe. On a personal note, the values of acceptance in our quiet friendly way have been there for me and have meant so much. It says much about Holy Trinity.

Finally, I am delighted to let you know that Sue Fox has agreed to be our new PSO, and I know will have the same support from you that I have had over the years. Thank you.

Marie Howie

Mustard Seed Group

The Worcester Diocese’s vision is to grow as kingdom people, sharing the good news of Jesus’ love in Worcestershire and Dudley. As the body of Christ, we join together to worship, make disciples, share hope, and transform communities characterised by values of love, compassion, justice and freedom.

To help churches do this, so that they are healthy and sustainable, they have offered them a Mission Accompanier.

The Mustard Seed Group, with people from Holy Trinity and St James’, was formed in June 2022 to work with our benefice Mission Accompanier, Alice Ward. The group meet monthly, alternating between Zoom and in-person meetings over a meal at the vicarage.

The group followed on the work of our Vision Day in 2022 where we identified that we want to be churches where we 'grow as disciples and develop our churches as beacons of hope in their communities.' Out of this work, a Health and Sustainability Plan has been developed.

The plan has four priorities:

1. Encouraging links with the community by creating spaces that are safe, welcoming, and comfortable with opportunities to witness our faith and for others to engage with it.
2. Nurturing faith to enable people to explore their faith with a group and grow in confidence as disciples.
3. Develop work with families and schools, working with parents and children and communities to build familiarity and explore faith.
4. Remove pews from the back of Holy Trinity to provide space for hospitality and events in the church.

Sally Colbourne

Parish Hall

2022 has seen the income from hiring the halls return to pre-Covid levels. In particular, the larger upper hall is in greater demand than the lower hall which up until Covid was certainly the other way round. There is space available to increase the lettings to the lower hall. We have welcomed new groups to the hall and have seen an increase in one-off party bookings with a few bouncy castle companies using us on a regular basis as the ceiling height is sufficient to meet the requirements.

In July, we increased the hiring rate by £1 an hour for new people and this will take effect for existing hirers from January 2023 and so, this will reflect in the income for next year. The effect of the utility price increases has yet to be reflected in the accounts as the gas contract was fixed until 2024.

Other expenditure has been well controlled.

We managed to continue with the renovation programme changing the hand driers in the toilets to more efficient ECO ones.

In July, after nearly 23 years in post, Ruth felt that the time was right to retire, and it was agreed that the role should be split into two: an Administrator taking on admin related tasks and a Caretaker taking on the caretaking tasks. These roles are currently being recruited. We give thanks for the support and work of the chairman Valerie Rogers and committee member Zena Lloyd who have felt that it is right for them to stand down having both served in excess of 10 years. This will mean that a new committee will be formed in 2023 to take the mission of the hall forward.

Thank you to Ruth and the hall committee for all the support during 2022.

Richard Garth

Thursday Coffee Morning

About a dozen people continue coming every week, we sell homemade cakes, books, and bric-a-brac. We have added a prayer table, board games, and a knit and crochet corner since we joined Places of Welcome.

Richard Garth and especially Anna Brazier donate the cakes. You may guess which two gentlemen in the congregation buy most of them! Phil Berry's niece, Karen, faithfully helps every week serving hot drinks and operating the new coffee maker.

June Grime kindly left us a legacy which we used to buy the new coffee maker and new signage.

Our numbers are lower since Covid and since we no longer have a weekly 10 o'clock communion but we have got to know each other much better. We laugh a lot! Do come. Everyone is welcome. Drinks and biscuit are on the house.

Linde Alexander

Thursday Lunches

Holy Trinity has been running a monthly Thursday Lunch since 2018 offering a hearty meal and pudding, and tea and coffee at an affordable price with an opportunity to meet and chat to other people. The menu varies month to month with the following month's menu being available at each lunch. During 2022, the numbers of people coming along has increased steadily peaking at the Platinum Jubilee lunch when approximately 60 people were served. There is a band of loyal helpers who come along to help month on month, and we have a variety of roles including a chief mashed potato tester! There is always fun alongside the work that is completed. It is great that people do not rush away as soon as they have finished their meal and lovely to hear all the banter and laughter that takes place. Financially the lunches have contributed over £2500 to the church's finances.

We serve lunch between 11.45am and 1pm on the 1st Thursday in the month.

Richard Garth

Babies and Toddlers

We meet in the hall from 1pm to 3pm during term time. Our numbers are holding steady. Three of us are joined by three to five mums, dads or grans and their children. Over a term we regularly see about a dozen different families.

On a Saturday morning twice a term the team holds brunch with fruit and sausages, music, toys, and crafts for the older children. Including staff, we have 20 to 30 attending. We invite the children who have "graduated". It is great keeping in touch with them and their families.

Every session closes with music led by Julia Palmer Price. We sit in a circle and sing and it's wonderful. You should see us hokey cokeying wobbling knees and hips and all!

Linde Alexander

HTW

HTW has enjoyed a full year of activities and meetings with a membership of 18. Sadly, Jean Hare died in June and is sorely missed for her enthusiasm and generosity and, of course, her organisational skills.

Each term has had an evening of board games or, to be precise, Scrabble and Rummikub! This popular evening has become a permanent feature. In September, Mary Valpy and Janet Taylor took charge as Janet was in Lille following the breakdown of the Burley Motorhome. It was also the evening of the Queen's death and that was marked by special prayers.

We have enjoyed sharing our thoughts and memories – The Best Ways to Relax, The Fabric of our Lives and our prized possessions from the Coronation at our Platinum Jubilee Evening. On Midsummer's Eve we had a lovely evening in Mary Valpy's garden during which we were able to share our memories of Jean Hare. In November, Mary Veale presented an entertaining and interesting quiz and we hope she may do another for us!

We joined the Trinity congregation for the Maundy Thursday and Ascension Day Services, serving coffee and cake after the latter. In October, the Rev'd Canon Eric Knowles took the first HTW Communion Service in Church since 2019.

We have welcomed a number of speakers. Julia Palmer Price entertained us on an evening called 'Me and My Cello'. Beck Baker (Derek and Brenda Sharples' grand daughter) talked passionately and knowledgeably about the caring done by the Malvern Hills Trust for the Malvern Hills and Commons and the Rev'd Canon Clare Griffiths explained about Spiritual Care, linking it to her work at St Richard's Hospice. Clare also sparked an interest in Labyrinths which we hope to follow up.

Mary Constable inspired us to get in our cars (or on our bikes) to follow her Literary Trail Around the Malverns which she and David told us about and illustrated with poetry and prose. What an amazing amount of literary talent lived in or visited the Malverns!

Then there was Carols by Candlelight. The hall was full, and it was a lovely atmosphere. In fact, people enjoyed the fellowship so much they didn't want to leave!

We have enjoyed two Birthday Lunches at the Green Dragon and helped with refreshments at the Summer and Christmas Fayres.

We are a small, friendly, caring group and members are always willing to give a helping hand or support fellow members in practical ways and by listening.

We would warmly welcome any new members.

Janet Burley

The Choir

The Main Choir led the music at all the main Sunday morning services unstintingly through the year.

Other musical highlights during 2022, which have involved the Main Choir and the Augmented Choir, have included significant Passiontide services in March (including Faure's *Requiem*), a shared Choral Evensong with the Choir of St Matthias, Malvern Link in July, as well as the usual Carol Services. New for last year was an Advent Carol service which was well received. The Memorial Service and Remembrance Sunday were also musically bigger Sundays. This is not the full list, however, and does not fully convey the passion with which the significant times of the Christian Year are portrayed in the choir stalls.

Last year the Choir's longest serving couple, Freda and Peter Roome, retired after forty years. We were then sorry to say farewell to Gill Bradshaw too who, with her late husband Geoffrey as Organist and Choirmaster, also served Holy Trinity for nearly as long a time. Thanks go to them for all they have contributed to the life of the Choir. I am also grateful to the many other individuals who have enriched the life of the Choir both musically and non-musically. With particular roles, thanks must be recorded to Vicky McCulloch as the librarian and also to Billy Colbourne as the Assistant Organist.

The need to recruit is apparent to maintain the size of the Main Choir, to strengthen it and to keep it moving forward. The current number of weekly singers is just ten which is significantly short of the optimum of sixteen. We are grateful to four others who supplement regularly, but aren't able to weekly, so we are still able to keep our 'heads above water'. We know that the ability to commit is an issue and the Main Choir may have to look at this. For now, however, there is a need for singers who, even if they can't sing on every Sunday, can sing on a good number of them.

Charles Pavey

Young Chorale

YOUNG CHORALE is the choir for young voices that started in September 2022 with ages that currently range from 7 to 10. It practises every week on Friday evenings during term time from 6.00pm to 6.45pm. Although it is a choir that meets in church, it is a choir for the community; hence its singers live both in the parish and as far away as Cradley. Its first public performance was at the Christmas Fayre after only ten rehearsals. Looking ahead there are three public performances booked for 2023 and, encouraged by its initial success, the Choir can justifiably aim to increase its size further. At the end of 2022 there were twelve singers in the Choir.

Charles Pavey

Mission Outreach and Giving

As a Mission Committee we meet to discuss how we can best make use of the budget of £3,000 allocated for mission giving by the PCC for 2022.

We have continued to support CMS with quarterly direct debits amounting to £1,400 per annum. We top this up with collection from the CMS Lent Boxes. This year we have been supporting Lynn Treneary in Maridi, South Sudan. Lynn came to speak to Holy Trinity on Mission Sunday about her work and her reluctant decision to stand down from her CMS work due to personal reasons. It was a delight to share lunch with her after the service. In 2023 we will be partnering another missionary at CMS and will let you know as soon as it has been decided. We wish Lynn Treneary well.

We also support two students yearly for the Besotho Educational Trust a Vocational School in Lesotho covering their fees, examination fees, books, and tools, providing £700 to cover these.

We have also supported Crisis at Christmas (£247.08), Christian Aid envelope collections (£75.00), donations to Ukraine in May (£1,000), Royal British Legion collections on Remembrance Sunday (£190.30), Jubilee Celebration donations (£316.00), and the Christingle collection for The Children's Society organised by Janet Burley raised over £300.

As a committee we decided to hold a fundraising event for the Local Food Bank in October - having a highly enjoyable High Tea at Holy Trinity - great fun was had by all and a spectacular Food Bank cake was raffled raising £326 for a much-needed local charity. We, as a church, support The Food Bank with weekly food collections and have a special food collection at our Harvest Service for them.

Locally, we go out and give hot cross buns at Easter and Mince pies at Christmas to the local shopkeepers in our Church community and details of appropriate services.

We are continually being challenged as to the how and who and where our charitable giving should go and pray that we will be directed faithfully both now and in the future.

Jill Harmer

Fabric

During 2022 all the routine maintenance – Rainwater gutters, fire extinguishers, portable appliance testing, grass cutting - has taken place as well as “tidy the churchyard events”. We are grateful to the volunteers who came along and also to the silent workers who sweep the grounds, cut the hedges and tend to jobs around the churchyard many of which are done without anyone asking.

In the churchyard there has been support from a gardener who dramatically pruned back all the vegetation on the banks facing Worcester Road.

There are outstanding items of work to be done following the quinquennial inspection but the penetrating damp to the south-west corner of the church has been rectified and the coping stones on the east facing elevation have been replaced.

Richard Garth

Financial Report

Total receipts on unrestricted funds were £100,874 of which £51,746 was from our various forms of regular giving. This was a slight decrease from the previous year. Most of our regular giving comes from the Parish Giving Scheme which had 65 members at the end of the year. Regular giving sustains our church and helps us to plan for the future. If you would like to join the PGS please speak to me.

Our other income totalled £53,454, with £21,000 coming from the Parish Hall and over £14,000 raised through fundraising. During the year, the following amounts were raised:

- Thursday lunches: £2,500
- Summer Fayre: £1,100
- Christmas Fayre: £1,900
- Talents: £2,000

During the year we applied to the diocese for a contactless machine. Our application was accepted, and the machine was installed in November. Since its installation we have received over £3,000 in donations through the machine.

We spent £118,500 from unrestricted funds. The main items of expenditure were:

- £52,412 on our Ministry Share
- £36,000 on running the church. This includes £12,300 on cushions for the pews, £2,000 on installing the internet, and £7,500 on repairing coping stones and damp around the back window.

In 2022 the diocese changed the name of the Parish share to Ministry Share and the new method of calculating this is based on the amount of ministry received in each benefice. The PCCs have agreed that the Ministry Share for our benefice should be split 80% to Holy Trinity and 20% to St James. This has resulted in Holy Trinity being able to pay their share in full.

The net result for the year was an excess of payments over receipts of £17,628 on unrestricted funds. At the year end, the general fund had a balance of £5,369 and the funds designated by the PCC had a balance of £63,211. The restricted funds had a balance of £107,438.

As we look to the year ahead, financially, there will be many challenges but I hope that we can still give as generously as we can so that our church can be a beacon in our community.

Sally Colbourne

HOLY TRINITY CHURCH MALVERN

In the Diocese of Worcester

Registered charity number: 1133520

Statement of Financial Activities For the Year Ended 31 December 2022

Incumbent: Rev'd Rebecca Elliott

Churchwardens: Mrs G Harmer
Mrs E Bevan

Churchwarden Emeritus: Miss M Smith

Treasurer: Mrs S Colbourne

Bankers: The Co-Operative Bank

Independent Examiner: Mr I Armishaw

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY MALVERN

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2022

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ | Total Funds 2021 £ |
|--|------|----------------------------|--------------------------|--------------------------|--------------------------|
| INCOMING RESOURCES | | | | | |
| Incoming resources from generated funds | | | | | |
| Income resources from regular giving | 2a | 51746 | 0 | 51746 | 53569 |
| Other income | 2b | 49128 | 4326 | 53454 | 92894 |
| TOTAL INCOMING RESOURCES | | 100874 | 4326 | 105200 | 146464 |
| RESOURCES EXPENDED | | | | | |
| Charitable expenditure | | | | | |
| Ministry and administration | 3a | 69132 | 1768 | 70899 | 80974 |
| Church running costs | 3b | 28275 | 7717 | 35991 | 18459 |
| Fundraising expenses | 3c | 2241 | 166 | 2407 | 1557 |
| Hall running costs | 3d | 18854 | 0 | 18854 | 18716 |
| TOTAL RESOURCES EXPENDED | | 118501 | 9651 | 128152 | 119706 |
| NET INCOMING/OUTGOING RESOURCES | | -17628 | -5324 | -22952 | 26758 |
| Increase/(decrease) in valuation | | -3085 | -6040 | -9125 | 7628 |
| Total funds brought forward | | 89293 | 118802 | 208095 | 173709 |
| Total funds carried forward | | 68580 | 107438 | 176018 | 208095 |

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY MALVERN

BALANCE SHEET AT 31 DECEMBER 2022

| | Note | £ | 2022 £ | 2021 £ |
|--|------|---------------|----------------------|----------------------|
| Fixed Assets | | | | |
| Investments | 4 | | 68389 | 77514 |
| Current Assets | | | | |
| Debtors | 5 | 1408 | | 7798 |
| Cash at bank and in hand | | 30987 | | 48610 |
| Short-term deposits | | 85458 | | 85458 |
| | | <u>117852</u> | | <u>141866</u> |
| Creditors | 6 | | | |
| <i>Amounts falling due within one year</i> | | <u>10223</u> | | <u>11284</u> |
| Net Current Assets | | | 107629 | 130582 |
| Total assets less current liabilities | | | <u>176018</u> | <u>208096</u> |

FUNDS

| | | | | |
|-----------------------------|---|--|---------------|---------------|
| Unrestricted (General Fund) | 7 | | 68580 | 89293 |
| Restricted Funds | 8 | | 107438 | 118802 |
| | | | <u>176018</u> | <u>208095</u> |

Approved by the Parochial Church Council on March 28th 2023 and signed on its behalf by:



Rev'd R Elliott



S Colbourne

The notes of pages 17 to 21 form part of these accounts

Independent Examiner's Report to the PCC of Holy Trinity Church Malvern

I report to the PCC on my examination of the accounts for the year ended 31 December 2022.

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements on the Charities Act 2011.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

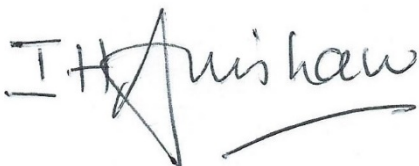
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect of the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act: and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by I Armishaw on 6th March 2023

A handwritten signature in black ink that reads "I Armishaw". The signature is written in a cursive style with a long horizontal stroke at the end.

Mr I Armishaw

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Accounting Policies

The financial statement of the PCC has been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards.

The financial statements have been prepared under the historical convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The following table shows the Restricted, Designated and Unrestricted funds.

The PCC is not able to designate restricted funds for any other use than the original purpose for which the money was given without the permission of the donor.

The PCC could if it so wished change the purpose of the designated funds.

The unrestricted account is the General account where all the day to day running expenses and income is received.

| Restricted Funds | Designated and Unrestricted funds |
|-------------------------|---|
| Fabric Fund | Parish Hall Account |
| Music Fund | Children’s Church |
| Organ Fund | Thursday Coffee |
| HTW | Vicar and Churchwardens Discretionary Account |
| | General Fund- Unrestricted account |

Tangible Fixed Assets

No value is included in this statement in respect of the Church Building or its contents. Similarly, no value has been placed on the Vicarage as it is held by the Diocesan Trust as Custodian Trustee and if sold the funds cannot be used for any other purpose but to purchase another property for the same purpose. All other assets held are considered to be written off for accounting purposes (including the Parish Hall) and the funds received from any asset sold will appear in the statement for the year in which it is sold.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to approximately 3 months payments to cover emergency situations that can occur from time to time. The balances of unrestricted and designated funds are currently sufficient to meet this requirement.

The Balance held in the Fabric fund is being retained towards meeting the costs for the work detailed in the quinquennial inspection.

Legacy policy

It is the policy of the PCC that should a legacy be received for general purposes it is placed within the Vicars and Churchwardens discretionary account until a suitable need is identified.

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY MALVERN

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

| 2 INCOME FROM CHARITABLE ACTIVITIES | Unrestricted Funds | Restricted Funds | Total Funds 2022 | 2021 |
|--|-------------------------------|-----------------------------|-----------------------------|---------------|
| | £ | £ | £ | £ |
| 2a Incoming resources from regular giving | | | | |
| Planned giving | 37435 | | 37435 | 39149 |
| Income tax recovered under Gift Aid | 8184 | | 8184 | 7905 |
| Gift Aid | 1649 | | 1649 | 2046 |
| Income tax recovered under Gift Aid | 1755 | | 1755 | 2783 |
| Loose collections at services | 2723 | | 2723 | 1686 |
| | 51746 | 0 | 51746 | 53569 |
| 2b Other income | | | | |
| Donations | 2641 | 1428 | 4069 | 9652 |
| Memorials | 4248 | | 4248 | 44617 |
| Fund raising | 14205 | | 14205 | 10119 |
| Rent of church buildings | 1780 | | 1780 | 435 |
| Rent of hall | 21128 | | 21128 | 10179 |
| Thursday coffee | 1486 | | 1486 | 427 |
| Babies and toddlers | 155 | | 155 | 0 |
| HTW | | 119 | 119 | 873 |
| Fees | 1671 | | 1671 | 929 |
| Magazine income | 1018 | | 1018 | 1167 |
| Photocopier | 289 | | 289 | 213 |
| Grants | | 928 | 928 | 12610 |
| Investment income | 507 | 1851 | 2358 | 1673 |
| | 49128 | 4326 | 53454 | 92894 |
| TOTAL INCOMING RESOURCES | 100874 | 4326 | 105200 | 146464 |

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY MALVERN

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ended 31 December 2022

| 3 COSTS IN FURTHERANCE OF CHARITABLE OBJECTS | Unrestricted Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|--|-----------------------|---------------------|---------------------|---------------------|
| | £ | £ | £ | £ |
| 3a Ministry and administration | | | | |
| Ministry share | 51484 | 928 | 52412 | 60000 |
| Vicar expenses | 970 | | 970 | 630 |
| Clergy assistance | 0 | | 0 | 274 |
| Upkeep of services | 530 | | 530 | 606 |
| Church music | 8557 | 840 | 9396 | 11343 |
| Dues | 30 | | 30 | 0 |
| Streaming costs | 170 | | 170 | 0 |
| Website | 233 | | 233 | 215 |
| Community bus | 0 | | 0 | 102 |
| Mission giving | 2652 | | 2652 | 3814 |
| Vision Day | 322 | | 322 | 0 |
| Youth costs | 0 | | 0 | 722 |
| Printing, stationery and photocopier | 2792 | | 2792 | 2452 |
| Floral tributes | 99 | | 99 | 211 |
| Presentations and gifts | 707 | | 707 | 413 |
| General expenses (includes Jubilee costs) | 586 | | 586 | 193 |
| | 69132 | 1768 | 70899 | 80974 |
| 3b Church running costs | | | | |
| Heat and light | 4158 | | 4158 | 4018 |
| Insurance | 4274 | | 4274 | 4364 |
| Church maintenance | 16581 | 7477 | 24058 | 8059 |
| Churchyard maintenance | 1612 | | 1612 | 611 |
| Cleaning | 1649 | 240 | 1889 | 1407 |
| | 28275 | 7717 | 35991 | 18459 |
| 3c Fundraising costs | | | | |
| Church fundraising | 1444 | | 1444 | 1350 |
| HTW | 0 | 166 | 166 | 138 |
| Magazine costs | 48 | | 48 | 0 |
| Babies and Toddlers | 102 | | 102 | 0 |
| Thursday coffee | 647 | | 647 | 68 |
| | 2241 | 166 | 2407 | 1557 |
| 3d Hall running expenses | | | | |
| Wages | 8249 | | 8249 | 7623 |
| Insurance | 1463 | | 1463 | 1403 |
| Utilities | 3245 | | 3245 | 2363 |
| Repairs and renewals | 5271 | | 5271 | 5381 |
| Renovations | 0 | | 0 | 1946 |
| General expenses | 626 | | 626 | 0 |
| | 18854 | 0 | 18854 | 18716 |
| TOTAL RESOURCES EXPENDED | 118501 | 9651 | 128152 | 119706 |

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY MALVERN

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ended 31 December 2022

| | 2022 | 2021 |
|---|----------------------|----------------------|
| | £ | £ |
| 4 Investment assets | | |
| 1340.70 C B F Investment Fund Shares (£13000) | 27701 | 31397 |
| 293.01 C B F Investment Fund Shares (£4000) | 6054 | 6862 |
| 557.21 C B F Investment Fund Shares (£5000) | 11513 | 13049 |
| 1119.07 C B F Investment Fund Shares (£25000) | 23122 | 26206 |
| | <u>68389</u> | <u>77514</u> |
| 5 Debtors | | |
| Income tax recoverable | 1673 | 2562 |
| Prepayments and accrued income | -266 | 5236 |
| | <u>1408</u> | <u>7798</u> |
| 6 Creditors: Amounts falling due within one year | | |
| Accruals | <u>10223</u> | <u>11284</u> |
| 7 Unrestricted Funds | | |
| General Fund | 5369 | 6536 |
| Designated Funds | 63211 | 82757 |
| | <u>68580</u> | <u>89293</u> |
| See analysis for further information about designated funds. | | |
| Parish Hall | 11462 | 9073 |
| Discretionary fund | 50010 | 72852 |
| Babies and Toddlers | 53 | 0 |
| Childrens Church | 342 | 339 |
| Thursday coffee | 1344 | 493 |
| | <u>63211</u> | <u>82757</u> |
| 8 Restricted Funds | | |
| Balance at 1 January 2022 | 118802 | 112789 |
| Incoming | 4326 | 3257 |
| Outgoing | -9651 | -3665 |
| Increase/(decrease) in valuation | -6040 | 6421 |
| Balance at 31 December 2022 | <u>107438</u> | <u>118802</u> |
| See analysis for further information about the restricted fund. | | |
| Fabric fund | 102017 | 113966 |
| Organ fund | 0 | 0 |
| Music fund | 4727 | 4101 |
| HTW | 695 | 735 |
| | <u>107439</u> | <u>118802</u> |

HOLY TRINITY CHURCH FLOWER GUILD

STATEMENT OF ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2022

| | <u>Income</u> | | <u>Expenditure</u> |
|-------------------------|----------------|---------------------------|--------------------|
| Balance Brought Forward | £758.81 | Church Flowers | £172.44 |
| Cash in Hand | £35.39 | Materials | £0.00 |
| Donations | £10.00 | Sundries & Special Events | £0.00 |
| Special Events | £0.00 | Cash in Hand | £21.39 |
| Easter Donations | £181.00 | Bank Account Balance | £791.37 |
| | <hr/> | | <hr/> |
| | £985.20 | | £985.20 |
| | <hr/> | | <hr/> |

TREASURER



EXAMINED BY

MINUTES OF THE VESTRY MEETING HELD ON 1st MAY 2022 AT HOLY TRINITY CHURCH, MALVERN

Revd. Becky Elliott chaired the meeting.

Apologies for absence were received from Elaine Bevan and Billy Colbourne.

Appointment of minutes secretary – Ginny Pavey was appointed to take the minutes of the meeting.

Minutes of the 2021 Vestry Meeting were approved as a true record.

Matters arising – there were no matters arising.

Election of Churchwardens

Richard Garth stood down from his role as Churchwarden. Becky and Jill Harmer thanked Richard for his years of service and presented Richard and Ruth with a gift. Richard thanked David Burley and all those who have supported him during his time as Churchwarden.

The following stood for election as Churchwardens:

Elaine Bevan was proposed by Richard Garth and seconded by Jill Harmer. All were in agreement and Elaine was duly elected.

Jill Harmer was proposed by David Burley and seconded by Richard Garth. All were in agreement and Jill was duly elected.

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING HELD ON 1st MAY 2022 AT HOLY TRINITY CHURCH, MALVERN

Minutes of the 2021 meeting were approved as a true record.

Matters arising

We are on track with Eco-Church and have held more outside services.

Presentation of the Electoral Roll

Rosemarie Evison presented the Electoral Roll. There are currently 131 names on the roll. Rosemarie is standing down as Electoral Roll Officer and thanked Richard for all his help. Richard will kindly take on the role of Electoral Roll Officer. Becky thanked Rosemarie for her ten years of service.

Financial Report

The full financial report is available to read as part of the Annual Report. Sally Colbourne explained how the split of the Ministry Share would work between Holy Trinity and St James'. There were no questions from the floor and Becky thanked Sally for all her hard work.

Reviews and Reports

All are available to read as part of the Annual Report.

Marie mentioned that the PCC are trustees of the church and, as such, any activity taken under the church's name must be approved by the PCC. It was proposed by David Burley and seconded by Patti Mackie that the PCC has overall responsibility for all church activities.

Zena Lloyd asked if more paper copies of the Annual Report could be printed and made available. Becky responded that more paper copies would be made available next year. Richard talked through the reports and there were no questions from the floor.

Appointment of Independent Examiner

Ian Arminshaw was willing to stand again. Proposed by Sally Colbourne and seconded by Richard Garth. All were in agreement.

Election of representatives to serve on the PCC

Zena Lloyd, Charles Pavey and Elaine Shaw have come to the end of their terms of service on the PCC. Zena wished to stand down and Becky thanked her for her years of service. Charles and Elaine were both willing to stand for re-election. Charles was proposed by Billy Colbourne and seconded by David Burley. Elaine was proposed by Richard Garth and seconded by Jill Harmer. Both were duly elected.

Becky asked if there was anybody who wished to consider standing for election onto the PCC and explained what is involved. Patti Mackie expressed an interest and was proposed by David Burley and seconded by Sylvia Coke-Woods. All were in agreement and Patti was duly elected.

Election of representatives to serve on the Deanery Synod

Linde Alexander, Mary Valpy and David Burley currently serve as Deanery Synod representatives. Mary wished to stand down and Becky thanked her for her years of service both on the PCC and the Deanery Synod. Marie Howie was willing to stand for election and was proposed by Jill Harmer and seconded by Zena Lloyd. Linde, David and Marie were duly elected as Deanery Synod representatives.

Date of next meeting – 07/05/23. Proposed by Becky Elliott and seconded by Marie Howie. All were in agreement.

Matters of parochial church interest

Zena enquired about the process of electing sidespersons. This now takes place during the first PCC meeting following the APCM. Anyone who is a member of a team is automatically a sidesperson.

Becky thanked everyone for their input during the meeting. Richard thanked our clergy – Becky, Sylvia, Eric and Clare - for all that they contribute to our worship.

There being no further business the meeting closed with the Grace.